

RESTRICTED

General Counsel
LRT
WP
FEB 18 1948

To: Executive for Administration and Mgt.
From: Executive Director
Subject: Survey of Space Requirements

25X1A

1. It is desired that [REDACTED] make a complete survey of space requirements for CIA, including--
 - a. Total space currently available
 - b. Efficiency of utilization of current space
 - c. Additional space need and justification therefor
 - d. Possibilities of acquisition of needed additional space.
2. Report of results of this survey will be made personally to the Executive Director.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

25X1A

[REDACTED]
Executive Director

Copies to:
Asst Dir for Reports and Estimates
Asst Dir for Operations
Asst Dir for [REDACTED] 25X1A
Asst Dir for Collection and Dissemination
Chief, Advisory Council
General Counsel
Executive for I&S
Chief, ICAPS
Chief, Services Branch, A&M

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